

## Application for Fellowship

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The Institute of Economic Development (IED) has introduced a scheme to permit existing Full Members to seek to attain Fellowship.

There is no automatic route of progression, IED's view being that the award of Fellowship should be used to demonstrate significant career progression as well as business experience and a high degree of professionalism. The standard required is high but achievable.



**IED**

### **How to apply**

All applicants must apply formally for fellowship on the forms attached – duplicates are available from the IED office. You will be asked to submit evidence in support of your application and will be asked for the names of two sponsors, one of whom must be your current employer, line manager or other appropriate colleague and the other of whom must be an existing Fellow of the Institute or member of the IED National Council. Guidance can be obtained from the Business Development Director in case of difficulty with this requirement. You should be aware that references will be taken up.

A fee of £35 (cheques payable to IED) must accompany your application and supporting documentation. This fee is non-refundable in the event of your application proving unsuccessful.

### **Criteria for the award**

All applicants must meet the following requirements:

1. You must have the endorsement of an existing Fellow or member of the IED National Council;
2. You must be a Full Member of the Institute;
3. You must have direct personal economic development work experience of at least eight years;
4. You must have lodged CPD records for each year that you have been in membership or since 1997 if your membership predates introduction of CPD scheme.
5. You must be able to demonstrate other significant professional achievements such as publications, original research or contribution to national or regional policy-formation.

Applicants should complete all parts of the form and send it to IED together with supporting documentation and the fee.

**Applications will be considered by the National Council of the Institute. The Council's decision, which will be final, will be notified in writing.**

## Application for Upgrade to Fellowship

### Personal Details

Surname  Forename(s)

Date of birth  IED Membership No.

### Employment Details

Organisation or Employer

Job Title  Date commenced

### Details of any outstanding relevant achievements in support of your application

You may continue on a separate sheet if necessary.

### Sponsors

Name  Name

Address  Address

Email address  Email Address

Tel  Tel

Capacity in which providing a reference  Capacity in which providing a reference

Please give the names of two sponsors. One should be your current employer and one should be a Fellow of IED or a member of the IED National Council

### Declaration

I declare that all of the information given on this form is correct to the best of my knowledge and belief. I understand that the Institute will take up the references given in connection with this application and that further and additional information may be required.

Please turn over for return address and checklist for all necessary supporting documentation

Signed

Dated

## Checklist

Please complete all parts of this form

Ensure that you sign the declaration

Send the completed form to the address below, together with the following:

CPD Records for relevant years

Your c.v.

The fee for your application

### Return completed application form to:

The Business Development Director  
The Institute of Economic Development  
PO Box 796  
Northampton  
NN4 9TS

